August 14 - 17: Official Move-In Days

Keep an eye out for different events... throughout the week at Illini Tower and around Campus!

August 22nd: FALL 2016 CLASSES BEGIN at U OF I

Food Service in Dining will begin August 18, 2016 with BRUNCH

Facebook page: www.facebook.com/illinitower

Phone: (217) 344-0400
Fax: (217) 344-8162
Email: info@illinitower.net

We are very excited to have you with us!

If you have any questions or concerns, remember that the Front Desk is open every day, all day during the academic year. Our staff will be more than happy to help you.
PACKAGES

*PARENTS*: If you would like to send mail or care packages throughout the year, here is our address:

Illini Tower  
RESIDENT’S FULL NAME (As on Lease Contract)  
409 East Chalmers, APT #  
Champaign, IL 61820

Please note that we will **NOT** be accepting Fall 2016 packages prior to August 8th.

PARKING ON MOVE-IN DAY

When arriving to Illini Tower, there will be a 15 minute unloading zone in front of the building along Chalmers Street.

*Staff will be monitoring the unloading zone, so plan to relocate your vehicle after 15 minutes.*

Metered parking maps will be provided in the Welcome Center.

Please make sure to read and follow all signs posted in front of parking lots and information on meters to avoid tickets.
Upon your arrival to Illini Tower, your first stop will be the east entrance to the Dining facility, which serves as our Welcome Center.

The Welcome Center will be open on SUNDAY, AUGUST 14th to WEDNESDAY, AUGUST 17th for Official Move-In from 9am-4pm.

The Welcome Center is set up for your convenience to allow for a speedy and efficient move-in while being assisted by our housing staff.

Late move-ins after 4pm must be approved in writing by Illini Tower beforehand. Please send an email to info@illinitower.net and it will be reviewed. Unfortunately, due to many factors, not all late check-in requests may be approved.

Approved late check-ins will be given a temporary key for the evening and must report to the Welcome Center or desk the next day to officially complete the move-in process.

Due to quite hour policies, no check-ins after 9am will be allowed.

| Sunday, August 14  
| Monday, August 15 | Tuesday, August 16  
| Wednesday, August 17 | After August 17 |
| WELCOME CENTER open from 9AM-4PM | WELCOME CENTER open from 9AM-4PM | Front Desk Check-In during scheduled desk hours. |
RECOMMEND PACKING LIST

New students tend to bring TOO much to campus. Remember, you can always bring more things later after you have seen how much space you have. There is limited storage space in your suite so be selective. Below is a list of items you may consider packing or discussing with your roommates.

- **Garbage cans for bathroom, kitchen, and bedrooms (as we do not provide them)**
- **Pillows, bed linens, blankets (ALL beds are standard twin size)**
- **Alarm Clock**
- **Clothes Hangers**
- **Bathrobe and Towels**
- **Small bucket for storing toiletries**
- **Laundry basket, detergent, and fabric softener (laundry facilities are located in the basement of the building)**
- **Power strips, with 15 amp circuit breaker. Must be UL approved with a heavy cord and three prong grounding. NO EXTENSION CORDS WILL BE ALLOWED (these will be confiscated during building inspections throughout the academic year).**
- **Toilet paper**
- **Cleaning supplies: buckets, gloves, cleaning products, Clorox wipes (housekeeping is NOT provided)**
- **Computer and cable cord**
- **Soap and shampoo**
- **Umbrella**
- **Room decorations, pictures of friends and family**
- **Headphones (to avoid distracting roommate/suitemates)**
- **Poster putty/3M tape for hanging decorations (NO NAILS, HOOKS, THUMBTACKS, OR OTHER DAMAGE TO WALLS PLEASE)**
- **Iron and Board**
- **Tension rods for curtains**
- **Over-the-door hanging mirrors**

Optional Items to Discuss with your Roommates

- **Glasses, plates, pots, pans, utensils, dish towels**
- **Bed-risers**
- **Vacuum**
- **Small microwave of 800W or less**
- **Couch pillows, throw rugs**
- **TV, DVD, Stereo**
- **Posters**
- **Sports Equipment**
- **First Aid Kit (band-aids, rubbing alcohol)**
- **Bicycle with GOOD lock (you will be required to register your bike with Illini Tower)**
- **Hanging shower caddy to hold soap and shampoo over shower head**
- **Printer (remember, we offer free printing in the THINK lounge as long as you provide your own paper; please keep in mind that Illini Tower will not be held responsible for missed deadlines for essays/homework/thesis papers)**
DO NOT BRING...

...THE FOLLOWING ITEMS. **THEY WILL BE CONFISCATED DURING SAFETY INSPECTIONS CONDUCTED THROUGHOUT THE YEAR:**

- **Space Heaters or Other Exposed Heating Appliances**
- **PETS are NOT allowed.**
  - There will be fees issued if pets are found.
- **NO Extension Cords!!!!!**
  - These WILL BE CONFISCATED!
  - ONLY power strips with:
    - Heavy cord
    - 3-prong grounding
    - Surge Protection (ON/OFF Switch)
    - 15 AMP Circuit Breaker
  - Approved power strips will be sold during move-in.
- **ABSOLUTELY NO CANDLES!**
  - There will be fees issued if candles are found in the room.
- **ABSOLUTELY NO HOOKAHS!**
  - There will be fees issued if found in the room.
- **ABSOLUTELY NO HOVERBOARDS!**
  - Hoverboards will not be allowed in any facilities owned, leased, occupied or controlled by the University of Illinois at Urbana-Champaign.
OTHER PARTS OF THE BUILDING...

CHECK OUT OUR FLIX THEATRE!
A great place to watch a movie from our collection!
3-Hour sign-ups are possible at the Front Desk!

Laundry Facilities are located in the basement of the building.
FREE LAUNDRY STARTING FALL 2016!

During the year, Dining is open throughout the entire week. Make sure to check the hours so you can grab a DELICIOUS meal and dessert.

On the floors, go to the MEDIA & GAMING lounges, where you can watch TV or study.
Floor Parties and Events will be organized by your Resident Assistant throughout the year so residents can get to know one another and form a floor community.

Come PLAY in the basement! We have pool, ping pong, and shuffleboard all in one area.
All equipment rentals are free of charge and available at the Front Desk with an Illini Tower ID.

Our THINK study lounge provides residents with a convenient environment for studying. The printing is free when you provide your own paper, and the wireless internet is quick and convenient for all of your web

The Front Desk is conveniently located, and the staff will be happy to assist you with packages, rentals, maintenance requests, or any other questions that you may have.
Call 217-344-0400 if you have any questions.
If you are interested in employment opportunities with Illini Tower, please complete the information below. You may fax it to 217-344-8162 or mail it to 409 E. Chalmers St., Champaign, IL 61820. A member of our staff will contact you as soon as positions are available for an interview. Thank you!

Name: ____________________________ Home Phone #: __________________

Home Address: ________________________________________________________________________________

Illini Tower wants to first offer our residents the opportunity to gain experience in the workforce through our Front Desk. Night and weekend shifts are available. If you are interested in gaining valuable work experience and earning some extra cash, please complete and return the above form.

I am interested in:

☐ Night Clerk Position (paid): Work late night hours from 12AM until 8AM; Assist residents with Overnight Guest Check-in; Respond to Emergency Situations

☐ Residential Life Intern (Unpaid): Looking to become a Resident Assistant? Gain experience with Programming and Resident Interaction

☐ Dining Center Utility Worker (Paid): Various hours available throughout the week between 7am-7pm; Assist as worker in the dining center
Being an IT Guide is a great opportunity for you to help incoming students get acquainted with Illini Tower. Being part of the team means you get plenty of BENEFITS:

- You will get to move-in early on Friday, August 12th
- Free Pizza dinner on Friday, August 12th
- Free T-Shirt
- Meet new people!
- Welcome students to campus!
- Have fun and socialize with students and families

Who can be an IT GUIDE?
Any returning or new Illini Tower Residents.

What would I be doing?
- Attend a university event on the Quad Saturday morning.
- Welcome students and families to their new home during Move-Ins
- Unload student belongings from vehicles
- Check out carts to students and families /pick up carts from floors
- Run the elevators
- Hand out parking maps and direct students and families to nearest parking lot for vehicle relocation (vehicles may only be parked for 15 minutes during unloading)
- Other duties as assigned to assist with a successful move in

When will I be working?
I.T. Guides will work three days on Saturday to Wednesday from 8:30am-6pm. You will be granted early move in on Friday, August 13th from 2 – 4 p.m. A MANDATORY Training Session will begin at 5:30 p.m. – 6:30 p.m. on Friday, August 12th as well as any addition training needed on Saturday before the official Illini Tower move-ins.

If you do not show up to your assigned shifts, you will be charged an early check in fee of $150.00 even if you attend one shift. You must be present at all shifts to avoid this charge.

Fill out the below section and return to the Illini Tower Front Desk (attn.: Abigail Friling) before August 1st, 2016.

<table>
<thead>
<tr>
<th>First Name:</th>
<th>Last Name:</th>
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<tbody>
<tr>
<td>Permanent Address:</td>
<td></td>
</tr>
<tr>
<td>Illini Tower Room #:</td>
<td></td>
</tr>
<tr>
<td>Cell Phone #:</td>
<td>T-shirt Size</td>
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<tr>
<td>Food Allergies:</td>
<td></td>
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<tr>
<td>Are you interested in being an I.T. Guide Coordinator?*</td>
<td>Yes</td>
</tr>
</tbody>
</table>
COMMUNITY RULES

You and any guests must comply with the following policies as well as those listed in your lease contract & addendums. Please review your lease contract for a complete list of rules. You are also required to comply with the university code of student conduct and all local, state, and county regulations.

1. FIREARMS/WEAPONS – We do not allow firearms and other weapons on the property. You must comply with all federal, state, and local laws pertaining to all weapons including, without limitation, explosives, bows and arrows, illegal knives, martial arts weapons, air rifles, BB guns, or any other object that can be construed as a weapon.

2. ALCOHOL - Possession or consumption of alcoholic beverages by you and your guests must be in compliance with local, state and federal laws. If you are under 21 years of age, you may not consume or possess alcohol. Alcohol may not be consumed or displayed in public areas, including balconies, patios and walkways. Kegs of any type and other common source alcohol containers are not allowed. We will dispose of any alcohol remaining in containers of this type found on the property. Alcohol-related conduct that ignores the rights of others to a quiet, orderly living environment is not acceptable. If the resident is over the age of 21, the resident shall practice safe and responsible consumption. If a resident over the age of 21 is living with others residents in the unit who are under the age of 21, that resident will be limited to possess no more than six 12ounce cans/bottles OR a 1/5 liter of liquor in the unit.

3. DRUGS AND ILLEGAL SUBSTANCES - Use, possession and/or distribution of drugs and/or illegal substances, including marijuana, is strictly prohibited and will result in eviction. This includes possession of any drug paraphernalia. In accordance with lawful procedures, University of Illinois Urbana-Champaign Police may confiscate and retain for evidence any such drugs found in possession of a student, in his/her apartment, or vehicle. This however does not mean that all citizens of our community make the best choices and some may choose to violate this policy and jeopardize their residency with us. We cannot guarantee the personal choices any resident or guest makes regarding this policy. Special items, including medical and religious related items, are not allowed to be on the Property and will be removed by management staff if found. Hookahs are specifically prohibited.

4. VERBAL AND/OR PHYSICAL ABUSE – Residents and guests are to treat all neighbors, apartment/suite/loft mates, visitors, the management staff, and other officials with courtesy and respect. Verbal abuse will not be allowed including swearing, name-calling or any other language offensive or demeaning to another person. Physical violence of any type will not be tolerated.

5. FAILURE TO COMPLY – You must comply with all written and verbal requests and instructions from management and officials. This includes requests to produce valid identification.

6. NOISE - You and your guests must respect the rights of others at all times by behaving in a manner that is conducive to sleeping and studying. High volume sounds from home and car stereos, televisions, electrical instruments, and such are not permitted. Quiet hours may be established. However, you are expected to show consideration and courtesy to other residents 24 hours a day, seven days a week. If another person can hear your stereo, voices, or any other form of sound from outside your door, windows or through the walls, you are being too loud. Please pay special attention to the level of bass you play on radios and stereos. If continuous complaints are made against a resident’s unit, the resident may be subject to a fine or other disciplinary measures.

7. BARBECUE GRILLS/FLAMMABLES - The fire code prohibits the storage or use of barbecue grills on the sidewalks in front of the building and on breezeways/balconies/patios.
Flammable liquids may not be stored in your apartment. This includes but is not limited to illumination devices, flammable oils or fluids such as gasoline, kerosene, naphtha, benzene, explosives, or any other material deemed hazardous, Fireworks are prohibited.

8. FIRE ALARMS & ELEVATORS - We may have installed building fire alarms in the building. If you are in a building when its fire alarm rings, you and your guests are required to immediately leave the building (this includes real alarms, false alarms and fire drills). If you, and/or your guests, fail to leave as required, you may be required to pay a fine.

EXCEPTION: You are not required to leave the building while we are conducting a test of the fire alarm system and we have notified residents in advance of the test. If you, and / or your guests, intentionally cause a false alarm, you will be subject to a fine and/or eviction. You may not tamper with any component of the building life safety equipment. Tampering with such equipment may result in criminal prosecution and you will be liable for all damages caused from such tampering. Tampering with elevators, including falsely sounding the alarm bell, misuse of emergency phones, forcing the doors or otherwise hindering or threatening elevator operation is extremely dangerous. Any persons engaging in such activity will be treated accordingly and could be subject to prosecutions and/or eviction.

9. SMOKE DETECTORS – Prior to the start of your Lease, we will test the smoke detector(s), if provided, in your apartment/suite/loft for proper operation and working batteries. Thereafter, it is your responsibility to immediately replace dead batteries. Do not render the smoke detector(s) inoperable or fail to keep working batteries installed. Report any malfunctioning or inoperable smoke detector(s) to us immediately in a written work request.

10. COMMON AREAS – You are expected to use common sense and consideration for others when using these facilities. Your use of the common areas is a privilege that we can withdraw. Do not make loud noise or play music in the clubroom or other common areas. You and your guests are required to follow the posted rules and regulations.

11. SMOKING PROHIBITED – OUR COMMUNITY IS SMOKE-FREE and SMOKING IS PROHIBITED IN ALL AREAS OF THE FACILITY INCLUDING APARTMENT BREEZEWAYS AND ON PATIOS. Smoking is ONLY permitted in the designated area outside the building on street level. Properly dispose of cigarette butts in containers. Residents are expected to follow all state and federal guidelines in relation to smoking policies. Any indication of a resident found smoking in his/her room will result in a $250.00 cleaning fee.

12. VISITORS - You are responsible for your guests’ compliance with all of these Community Policies and parking regulations. If you allow someone access to our community or they are in your apartment/suite/loft, they are considered your guest. During limited periods of the day/night you may need to sign your visitor in at the front desk if one is provided. Your visitor may need to leave identification. The total number of visitors a resident may host may be limited if good citizenship and neighborly behavior is not maintained. Overnight guests are allowed only with the approval of all roommates. Guests who stay after 2:00 AM will be considered overnight guests. Guests staying more than 48 hours without our permission will be considered unauthorized occupants and you will be in violation of the lease. A guest may not stay more than 3 consecutive nights and no more than 12 nights in any given semester. There is a maximum of 1 guest per resident per night.

13. SOLICITATION – Solicitation is prohibited in our community.

14. MINOR CHILD - An adult must supervise any children, and the children of any guests, when outside the apartment units. Breezeways and Patios are considered “outside”.

15. APARTMENT/UNITS - We recognize the importance of personalizing your apartment. However, in order to comply with fire codes (which exist for your protection and safety), to reduce the risk of accidents, and to prevent other damage to the apartment/suite/loft, we
have established the policies that follow. If you fail to follow these policies, we may sanction you and/or charge you fines and costs.

A. We do not allow hot plates in your apartment.
B. You may not use halogen lamps, candles, incense or any open flame in your apartment. If the power goes out, use flashlights only for light. Do not store flammable liquids in or around your apartment/suite/loft.
C. You may not hang, stick, or erect anything in, on, or about any windows if it can be seen from the outside. The blinds provided should be the only thing visible on the outside windows.
D. All decorations should be temporary in nature so as to not permanently deface or damage any of your apartment/suite/loft’s finishes. You can hang posters and other wall decorations with thumbtacks, or any other method that will not damage painted wall surfaces. No wall papering or painting is permitted in your apartment. Holiday decorations may only be attached on the exterior of the apartment door and does not protrude more than 5 inches from the door into the walkway.
E. Do not use nails, stickers or tape on the apartment/suite/loft entrance, bedroom and closet doors, or kitchen cabinet surfaces.
F. We do not allow waterbeds.
G. Do not hang anything from sprinkler heads (if installed). Damage to these may result in flood damage for which you will be responsible.
H. Aluminum foil may not be placed in windows as insulation or decoration.
I. No awning, Venetian blinds, window guards, radio television antenna, or planters shall be attached to or hung from the exterior of the building or protrude through the walls, windows, roof thereof, and no notice, advertisement, bill, poster, nameplates, illumination or other signs shall be inscribed or posted on or about the property.
J. No additional air-conditioning units shall be installed in any apartment.
K. No live Christmas or holiday trees.

16. ROOMMATE AND NEIGHBOR COUNSELING - Conflicts occur due to a lack of communication between people and resistance to compromise. All residents agree to follow the ROOMMATE/NEIGHBOR CONFLICT RESOLUTION process:
   a. The complaining resident discusses the problem with our staff; staff will give tips on how to talk with the roommate/neighbor; the complaining resident addresses the concern directly with the roommate/neighbor.
   b. Our staff will follow up with the complaining resident. If the problem remains, a resolution meeting is held among apartment/neighbors and our staff. A roommate/neighbor contract may be formulated to help negotiate a compromise.
   c. Our staff will follow-up and revise the roommate/neighbor contract if needed.
   d. Only after our staff feels that the roommate/neighbor resolution process has been given a chance will changes in apartment assignments be considered. Failure to get along with roommates/neighbors is not grounds for lease termination.
   e. Roommates/neighbors electing not to work through this prescribed resolution process will be assessed a $50.00 transfer fee to change apartment, if apartment availability allows.

17. SATELLITE TELEVISION DISHES – You may not install a satellite television dish without our written approval.

18. LOITERING – No one shall be permitted to loiter in any of the common or parking areas. Horseplay, running, screaming or other boisterous conduct is not permitted.

19. IMPLIED CONSENT - All residents in an apartment/room/area will be held responsible of their behavior/objects in that apartment, room or area. In addition, residents who are not observed participating in misbehavior or in possession of inappropriate items/objects, but are in the presence of a policy violation, can be held responsible. This is called implied
consent. If a resident is not present, he/she will be held responsible unless it can be clearly demonstrated that he/she had no knowledge of the violation.

20. CHRONIC MISBEHAVIOR – A resident establishes an unacceptable pattern of misconduct when he or she is frequently in trouble, though individual offenses might be minor. A pattern of recalcitrance, irresponsible conduct, or manifest immaturity may be interpreted as a significant disciplinary problem. Generally, the third violation of policy will result in a referral for eviction, but single violations, depending on the nature, may be cause for eviction at our discretion.

21. MAIL/DELIVERIES – The mailbox receptacle may have a designated outgoing mail slot that is regularly checked by US Postal Personnel. Nothing will be affixed to the outside of the mailbox receptacles. Due to the liability involved, Illini Tower, will accept packages from commercial delivery services (UPS, Federal Express, etc.) only with written consent. By signing these Community Policies, you give us your written consent to accept such packages. This service is offered as a convenience to you, and you hereby release us from all liability of any kind in connection therewith. Management is not responsible for personal property, packages or other deliveries left in walkways, at doors of units or any other undesignated place.

22. VIDEO SURVEILLANCE – The community may be equipped with a Closed Circuit TV camera. This camera may be installed for the purpose of recording events for later viewing. If a camera is provided, the camera is NOT monitored and is NOT installed for the purpose of stopping an event in progress. You should always protect yourself by always being aware of your surroundings and by being alert for dangerous circumstances. Further, since the camera and recording equipment is mechanical and requires the involvement of humans, they may not always be working properly due to mechanical or operator problems. Do NOT rely upon this camera in any way for any purpose.

23. MULTIPLE OUTLET EXTENSION CORDS - the only approved multi-plug power strip must contain a reset button. All other cords, plugs or octopus outlets are not allowed.

24. COMMUNITY FURNISHINGS AND DAMAGES - The expectation of all residents is that they will respect the community grounds, buildings and furnishings. Room furnishings shall not be removed without approval by the general manager. Public area or lounge furnishings shall not be moved into the student’s room. If extensive vandalism occurs and no one is identified as specifically responsible, damages may be assessed against all residents. If damage to residence hall facilities occurs and it is possible and appropriate to assign responsibility for the damage, the cost of repairs is charged to the individual or group. Management reserves the right to bill a floor or hall for repetitive or excessive cases of common area damage. See Common Charge 16 Sheet.

25. HALL AND ROOM CHARGES – The charges listed on the Common Charge Sheet are based on approximate costs and will vary according to the hall and the situation. The minimum billed to a residents account for damages is $10.
Dining policies

1. Shoes and shirts must be worn at all times.
2. When you finish eating, please return all dishes and utensils to the return area. Place all silverware in the bin and all paper products in the trash.
3. You are not allowed to take any food out of the dining room. You can take a piece of fruit with you at any time. No other containers can be filled in the dining room. Any infraction can result in a fine.
4. When admitting friends and visitors into the dining room, the cardholder must be present with their own card.
5. You must have your meal card with you to enter the dining area. If you have lost your card, you can obtain a replacement from the dining office for $15.
6. If you cannot make it to a meal, you can request a late plate. You may submit a request from Food Service Desk or on the Illini Tower App.

Other information regarding the dining facility, including hours and menus, can be found at illinitower.net

Meal service will begin for all residents on Thursday, August 18th with brunch.
USEFUL RESOURCES...

Many great businesses work with Illini Tower to get YOU the best deals possible. Look out for great deals and discounts offered throughout the year, offered only to Illini Tower residents.

Below, you will find information regarding businesses that work with Illini Tower:

1. AAA Cleaning Services: http://www.aaa-cleaning.net/index.html
2. AT&T Phone Activation (if you would like to have a land line activated in your room):
   a. Call AT&T directly at 800-480-8088.
   b. Provide basic credit info and room number.
3. Pavlov Media:
   a. Call 888.472.8568 for troubleshooting information
4. State Farm Insurance; John Caywood:
   a. Having renter’s insurance is highly recommended! State Farm offers low rates for U of I/Parkland students; check out the website, and contact John Caywood for further information: http://www.johncaywoodinsurance.com/
5. Student Valet Services:

WE DO LAUNDRY
SO YOU DON’T HAVE TO

WEEKLY LAUNDRY SERVICE AT ILLINI TOWER
Pickup/delivery to your door
One day turn around
Dry cleaning offered
Billing by credit / debit card
Air Dry & No Dye / No Fragrance available

Call today to setup Fall service!!!
The Illini Tower app is a simple and easy way to manage all of your needs while living at Illini Tower. Users can view the dining center menu, request a late plate, submit a maintenance request, pay their rent, contact Illini Tower staff, and so much more!

Find it here on iPhone: https://itunes.apple.com/us/app/illini-tower/id937988908...
Or here on Android: https://play.google.com/store/apps/details...