

APPLICATION FOR ACCOMMODATION TERMS & CONDITIONS

1. WHO MAY APPLY?

SCU Village (**SCUV**) is open to students who are enrolled and attending as students (or are entitled to be enrolled as students) of the Southern Cross University (**SCU**) during the relevant accommodation period being sought in the application.

If you are a student (or entitled to be enrolled as a student) of a tertiary institution other than SCU, your application will be assessed and considered with priority given firstly to students of SCU. Please refer to our website for locations of other student accommodation facilities Australia-wide (www.campuslivingvillages.com/Australia).

Applicants who are 18 years or under should also refer to clauses 3 and 7 below.

2. APPLICATION PROCESS

Upon receipt of an application for accommodation from an applicant, SCUV will review availability and assess the applicant's suitability as a resident of SCUV (in its absolute discretion).

3. CHECKS WHICH MAY BE UNDERTAKEN BY SCUV

Could include (and is required to be provided by the applicant upon request by SCUV):

- (a) Proof of enrolment status as a student of the Southern Cross University (or other tertiary institution, as the case may be) for the relevant accommodation period being sought;
- (b) Proof of a valid student visa (to remain current for the period);
- (c) Proof of identity (including, but not limited to, drivers License or passport);
- (d) Latest copies of financial statements being no later than the preceding calendar year;
- (e) For applicant(s) who are under 18 years of age, proof of identity of the parent and/or guardian providing guarantees for the purposes of the Residential Agreement;

(f) If an applicant is a current or former resident of SCU Village, or of a Village owned or operated by Campus Living Villages entity, or of any other accommodation facility owned by the affiliated Southern Cross University, Village Management may take into account any breach, non-compliance or misconduct of the applicant (as a then resident) with the accommodation provider then applicable.

(g) References (which may include a review of any tenancy database listing) for the applicant.

4. APPLICATION FEE

The application fee payable is in consideration of SCUV reviewing and processing your application and is non-refundable (whether or not an offer of accommodation is made).

5. HOW WILL I KNOW IF MY APPLICATION IS SUCCESSFUL?

Once your application has been assessed by SCUV, you will be notified at your nominated email address whether or not your application has been successful. If your application is successful, you will be made an offer of accommodation subject to:

(a) the terms and conditions of the SCUV form of residential agreement and Village Rules, which will be made available to applicants who are made an offer of accommodation; and

(b) such other conditions as may be applied by SCUV from time to time and notified to you at the time of the offer of accommodation being made to you, including without limitation, payment of a security deposit and associated fees.

6. HOW DO I ACCEPT AN OFFER?

If you have received an offer of accommodation to reside at SCUV and wish to accept the offer, you will be required to do so within the timeframe specified in the email offer. This will generally be by way of confirmation by email from you **and returning executed forms of the required documentation** that will be sent to you by email or made available on the SCUV Resident Portal (as notified to you in the offer email).

If you do not accept the offer within the timeframe specified in the offer email, the offer will automatically lapse. If you wish to re-apply for accommodation, you will be required to lodge a further application and pay a further application fee.

7. WHAT IF I AM UNDER 18?

If you are under 18 years of age at the time of submitting an application, you will be required to provide the details of a suitable guarantor (who must be over 18 years of age).

If your application is successful, you will be required to print off and deliver to SCUUV, within the specified acceptance period, the original guarantee (in the form required by SCUUV, with no unauthorised amendments) signed by your guarantor. Your offer of accommodation will be conditional on, among others, return of this signed guarantee. SCU Village - Application Terms and Conditions 3

8. DOES LODGING AN APPLICATION GUARANTEE ME ACCOMMODATION?

Lodging an application does **not** assure you of obtaining accommodation at SCUUV. Once SCUUV assesses the applications, offers of accommodation will be emailed to successful applicants (determined at SCUUV's absolute discretion).

You will not be assured of accommodation unless and until **all** of the following have been satisfied (to SCUUV's satisfaction):

(a) your application has been processed and an offer of accommodation has been issued by SCUUV to you;

(b) you have acknowledged and accepted the offer of accommodation, including all conditions on the offer (including, but not limited to online elements of the offer), within the timeframe specified in the offer email;

(c) you have returned to SCUUV correctly signed all required hard copy documents specified in your offer email (including, without limitation, the direct debit request form for residential fees, the guarantee form (only applicable for under 18s), within the timeframe specified in the offer email);

(d) you have paid (or procured payment) to SCUUV the security deposit, two weeks' of the residential fees in advance and associated fees in connection with the Residential Agreement within the timeframe specified in the offer email; and

(e) any other requirement or condition specified by SCUUV detailed in the offer email.

9. PRIVACY

All information provided by applicants to SCUV will be held by SCUV in accordance with its privacy policy which can be seen at [http://
https://www.mystudentvillage.com/au/privacy-policy/](http://https://www.mystudentvillage.com/au/privacy-policy/)

10. ABOUT US

The student accommodation facility comprised in Southern Cross University Village Lismore is located on campus at Southern Cross University Shop 11D, Goodman Plaza Military Road, Lismore NSW 2480 Australia.

The student accommodation facility comprised in Southern Cross University Village Coffs Harbour is located on campus at Southern Cross University, Hogbin Drive, Coffs Harbour NSW 2450 Australia.

For more information on the Village please refer to <http://www.scuvillage.com.au>

An offer of accommodation will require applicants to, among others, enter into a Residential Agreement (in the form required by SCUV) with Campus Living Villages (SCU) Pty Limited, the Owner of SCUV. SCUV is managed and operated by Campus Living Villages Pty Limited, as agent for the Owner (the **Operator**). Under the Residential Agreement, the Operator has all the rights of the Owner and is the Owner's representative at SCUV. A reference to SCUV will be a reference to the Owner and/or Operator (as the case may be).