



Application for Employment

An Equal Opportunity Employer

INSTRUCTIONS

Please type or print your answers so that they are plain and readable. All sections of this application that apply to you must be completed.

Date of Application
/ /

PRINT NAME

(Last) (First) (Middle)

ADDRESS

(Number) (Street) (City)

HOME TELEPHONE NO. ()

(State) (Zip)

EMAIL ADDRESS

WORK TELEPHONE NO. ()

HAVE YOU PREVIOUSLY BEEN EMPLOYED BY CAMPUS LIVING VILLAGES? Yes No

IF YES, WHERE? WHEN?

LIST ANY RELATIVES
PRESENTLY EMPLOYED
BY THE COMPANY:

POSITION APPLIED
FOR/JOB TITLE*:

DATE AVAILABLE
FOR WORK?

ARE YOU AVAILABLE TO WORK: FULL TIME PART TIME OVERTIME SHIFT WORK TEMPORARY

Do you have any commitments to another employer or another business that might affect your employment with our company? (i.e. Agreement not to compete with other employers, not to disclose confidential or proprietary information, potential recall from lay-off status or a possible conflict of interest) (A "yes" answer will not automatically exclude you from employment.) YES NO

If yes, please explain:

*Applications for employment are only accepted when there is an open position. To be considered as an applicant, specify the position for which you are applying (Job Title) and thereby certify that you have a genuine interest in being considered as an applicant for this position.

The Company will provide reasonable accommodations to qualified individuals with disabilities in accordance with the American with Disabilities Act and applicable state and local law. If you have a disability and need an accommodation to complete this application and the pre-employment process, please notify the Human Resources Department (AVP Human Resources – (713) 871-5181) or the hiring manager. The Company does not discriminate against applicants or employees because of the need for accommodations.

We consider applicants for all positions without regard to race, color, religion, sex, national origin, genetic information, age, marital or veteran status, disability or any other protected status. THIS APPLICATION DOES NOT CREATE A CONTRACT OF EMPLOYMENT.

RHODE ISLAND: Pursuant to the Workers' Compensation Law Section 28-29-6, the Company informs you that it is subject to the Workers' Compensation Laws.

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EDUCATION

SCHOOL	NAME OF SCHOOL	CITY	MAJOR COURSE OR SUBJECT	DID YOU GRADUATE? DEGREE?
HIGH SCHOOL				
COLLEGE OR UNIVERSITY				
GRADUATE SCHOOL				
BUSINESS COLLEGE				
OTHER				
OTHER				
OTHER				

Outline pertinent skills, experiences and attainments achieved through your education such as interests, activities, organizations and honors received. (Do not list any organization or activities which, by their name or character, indicate a disability or the race, color, religion, sex, age or national origin of its membership or participants.)

Please list any foreign language skills:

Are you 18 years or older? YES NO

Are you legally authorized to work in the United States and to work for this employer? YES NO

Will you now, or in the future require sponsorship by Campus Living Villages to attain or maintain employment visa status? YES NO

Please enter your social security number for background check purposes:

(Answer the next two questions only if the position involves driving a Company vehicle)

Please indicate the type of your valid driver's license (example: Standard, Chauffeur, CDL, etc.):

How did you learn about our company?

EMPLOYMENT HISTORY

List below all former employers starting with the most recent employer. This should include part time and summer work. Explain any periods of unemployment. If more space is required for your employment experience or to explain any item, attach a separate sheet. You may include any verified work performed as a volunteer.

DATES OF EMPLOYMENT	NAME, ADDRESS OF COMPANY	JOB TITLE	SUPERVISOR'S NAME AND PHONE NUMBER	REASON FOR LEAVING
From / /				
To / /				
From / /				
To / /				
From / /				
To / /				
From / /				
To / /				
From / /				
To / /				
From / /				
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From / /				
To / /				

BUSINESS REFERENCES

NAME _____ PHONE () _____
(Address) (Occupation)

NAME _____ PHONE () _____
(Address) (Occupation)

NAME _____ PHONE () _____

(Address)

(Occupation)

NAME

(Address)

(Occupation)

PHONE () _____

GENERAL INFORMATION

Occasionally an application form makes it difficult for an individual to adequately summarize his/her complete background. If there is not enough space on this application form to allow a complete explanation of any subject, write the additional information below, or on a plain sheet of paper and attach it to this application.

CERTIFICATION AND AGREEMENT

(Please read carefully before signing)

I hereby apply for employment with Century Campus Housing Management, L.P. d/b/a Campus Living Villages or its division(s) or subsidiary(s) and I certify that the information contained in this application is correct to the best of my knowledge and understand that false, missing or misleading information given in my application reference or interviews is grounds for dismissal in accordance with Campus Living Villages policy. I authorize Campus Living Villages or any of its subsidiaries to contact my previous employers/institutions and investigate all statements contained in this application for employment. I authorize the references listed above to give you any and all Information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from the liability for any damage that may result from furnishing same to you. I promise I will not bring any legal actions or claims against my current or former employers or any other institution providing response to any job reference request. I understand that if hired, I agree to conform to the rules and regulations of Campus Living Villages and that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at the option of either the Company or myself. I understand that no manager or representative of Campus Living Villages, or any of its subsidiaries, other than the president of Campus Living Villages, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing,

I hereby authorize that previous employers contacted by Campus Living Villages or any subsidiaries in connection with this application fully respond to all inquiries concerning such previous employment and specifically authorize the disclosure of my personnel record information, including disciplinary reports, letters of reprimand or other disciplinary action. I also authorize educational institutions to release information relative to claimed degrees and achievements. In consideration of the acceptance of my application, I release Campus Living Villages or any of its subsidiaries, previous employers and education institutions of any claims arising out of such response and disclosure.

I understand that an offer of employment by Campus Living Villages or its divisions of subsidiaries is contingent upon my submitting to and successfully completing a physical examination that includes drug screening. Such examination will be performed by doctors designated by the Company and at the Company's expense. I hereby authorize such doctors to furnish the results of such examination(s) to Campus Living Villages or its divisions or subsidiaries. I further understand that the completion of an application with Campus Living Villages is a preliminary step to employment. It does not obligate Campus Living Villages to offer employment to me or for me to accept employment.

I understand that if I am employed by Campus Living Villages or its division(s) or subsidiaries and as conditions of my continued employment by the Company, I will be required to furnish proof of age and U.S. Citizenship (or legal entry into the U.S. as the case may be) and I will be required to execute certain agreements with Campus Living Villages and/or its divisions or subsidiaries (including employee agreements regarding inventions, proprietary information and conflict of interest).

Furthermore, I agree to submit to the Company, if requested, copies of any former agreements limiting my current employment activities.

Campus Living Villages is an equal opportunity employer. Federal and state laws prohibits discrimination in employment practices because of race, color, religion, sex, age, national origin, genetic information, physical or mental disability, or veteran status. No question on this application is intended to secure information to be used for such discrimination.

FOR MARYLAND APPLICANTS: UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT OR CONTINUED EMPLOYMENT, THAT

AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.

FOR MASSACHUSETTS APPLICANTS: IT IS UNLAWFUL IN MASSACHUSETTS TO REQUIRE OR ADMINISTER A LIE DETECTOR TEST AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. AN EMPLOYER WHO VIOLATES THIS LAW SHALL BE SUBJECT TO CRIMINAL PENALTIES AND CIVIL LIABILITY. CAMPUS LIVING VILLAGES DOES NOT USE LIE DETECTOR TESTS AS PART OF THE APPLICATION PROCESS.

FOR MONTANA APPLICANTS: THE EMPLOYMENT RELATIONSHIP IS GOVERNED BY THE WRONGFUL DISCHARGE FROM EMPLOYMENT ACT. Mont. Code Ann. § 39-2-901.

FOR RHODE ISLAND APPLICANTS: IF YOU PROVIDE FALSE INFORMATION ABOUT YOUR ABILITY TO PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB, WITH OR WITHOUT ACCOMMODATIONS, YOU MAY BE BARRED FROM FILING A CLAIM UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION ACT OF THE STATE OF RHODE ISLAND.

This application will be kept in our active files for a period of 90 days. At the expiration of the 90 days, the application will be invalid unless renew in writing.

Signature _____

Date _____