

APPLICATION FOR ACCOMMODATION TERMS & CONDITIONS

1. WHO MAY APPLY?

Student Village (SVM) is open to students who are enrolled and attending as students (or are entitled to be enrolled as students) of the University of Melbourne (the University) during the relevant accommodation period being sought in the application.

If you are a student of a tertiary institution other than the University of Melbourne, your application may be assessed and considered with priority given firstly to Students and subject to the discretion of management.

Applicants who are 18 years or under should also refer to clauses 3 and 6 below.

2. APPLICATION PROCESS

Upon receipt of an application for accommodation from an applicant, SVM will review availability and assess the applicant's suitability as a resident of SVM (in its absolute discretion).

3. CHECKS WHICH MAY BE UNDERTAKEN BY STUDENT VILLAGE

Could include (and is required to be provided by the applicant upon request by SVM):

- (a) Proof of enrolment status as a student of the University of Melbourne (or other tertiary institution, as the case may be) for the relevant accommodation period being sought;
- (b) Proof of a valid student visa (to remain current for the period);
- (c) Proof of identity (including, but not limited to, drivers License or passport);
- (d) Latest copies of financial statements being no later than the preceding calendar year;
- (e) For applicant(s) who are under 18 years of age, proof of identity of the parent and/or guardian providing guarantees for the purposes of the Residential Agreement;
- (f) If an applicant is a current or former resident of SVM, or of a Village owned or operated by Campus Living Villages entity, or of any other accommodation facility owned by the affiliated University of Melbourne, Village Management may take into account any breach, non-compliance or



misconduct of the applicant (as a then resident) with the accommodation provider then applicable.

(g) References (which may include a review of any tenancy database listing) for the applicant.

4. HOW WILL I KNOW IF MY APPLICATION IS SUCCESSFUL?

Once your application has been assessed by SVM, you will be notified at your nominated email address whether or not your application has been successful. If your application is successful, you will be made an offer of accommodation subject to:

(a) the terms and conditions of the SVM form of residential agreement and Village Rules, which will be made available to applicants who are made an offer of accommodation; and

(b) such other conditions as may be applied by SVM from time to time and notified to you at the time of the offer of accommodation being made to you, including without limitation, payment of a security deposit and associated fees.

5. HOW DO I ACCEPT AN OFFER?

If you have received an offer of accommodation to reside at SVM and wish to accept the offer, you will be required to do so within the timeframe specified in the email offer. This will generally be by way of confirmation by email from you **and returning executed forms of the required documentation** that will be sent to you by email or made available on the SVM Resident Portal (as notified to you in the offer email). If you do not accept the offer within the timeframe specified in the offer email, the offer will automatically lapse. If you wish to re-apply for accommodation, you will be required to lodge a further application.

6. WHAT IF I AM UNDER 18?

If you are under 18 years of age at the time of submitting an application, you will be required to provide the details of a suitable guarantor (who must be over 18 years of age).

If your application is successful, you will be required to print off and deliver to SVM, within the specified acceptance period, the original guarantee (in the form required by SVM, with no unauthorised amendments) signed by your guarantor. Your offer of accommodation will be conditional on, among others, return of this signed guarantee. SVM Village - Application Terms and Conditions 3



7. DOES LODGING AN APPLICATION GUARANTEE ME ACCOMMODATION?

Lodging an application does **not** assure you of obtaining accommodation at SVM. Once SVM assesses the applications, offers of accommodation will be emailed to successful applicants (determined at SVM's absolute discretion).

You will not be assured of accommodation unless and until **all** of the following have been satisfied (to SVM's satisfaction):

- (a) your application has been processed and an offer of accommodation has been issued by SVM to you;
- (b) you have acknowledged and accepted the offer of accommodation, including all conditions on the offer (including, but not limited to online elements of the offer), within the timeframe specified in the offer email;
- (c) you have returned to SVM correctly signed all required hard copy documents specified in your offer email, within the timeframe specified in the offer email);
- (d) you have paid (or procured payment) to SVM the security deposit, two weeks' of the residential fees in advance and associated fees in connection with the Residential Agreement within the timeframe specified in the offer email; and
- (e) any other requirement or condition specified by SVM detailed in the offer email.

8. PRIVACY

All information provided by applicants to SVM will be held by SVM in accordance with its privacy policy which can be seen at [http://
https://www.mystudentvillage.com/au/privacy-policy/](http://https://www.mystudentvillage.com/au/privacy-policy/)

9. ABOUT US

The student accommodation facility comprised in Student Village is located **on-campus** at 116-128 Leicester Street Carlton VIC 3053 Australia. For more information on Student Village, please refer to [http://
www.studentvillagemelb.com.au](http://www.studentvillagemelb.com.au)

An offer of accommodation will require applicants to, among others, enter into a Residential Agreement (in the form required by SVM) with Campus Living Village Pty Ltd. Student Village is managed and operated by Campus Living Villages Pty Ltd (CLV).